

Public Document Pack

Date of meeting Monday, 31st October, 2011
Time 7.00 pm
Venue Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs ST5 2AG
Contact Geoff Durham
01782 742227

Active and Cohesive Communities Overview and Scrutiny Committee

SUPPLEMENTARY AGENDA ITEM

PART 1– OPEN AGENDA

10 Forward Plan - Active and Cohesive Committee Extracts (Pages 1 - 32)

Members: Councillors Heames (Chairman), G Williams (Vice-Chair), Bailey, G Cairns, M Clarke, J Cooper, D Cornes, G Heesom, F Myatt, Olszewski, J Tagg, J Walklate and I Wilkes

'Members of the Council: If you identify any personal training / development requirements from the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Committee Clerk at the close of the meeting'

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

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NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE ACTIVE AND COHESIVE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

31 OCTOBER, 2011

1. THE FORWARD PLAN – ACTIVE AND COHESIVE COMMUNITIES COMMITTEE EXTRACTS
FOR THE PERIOD COVERING NOVEMBER 2011 TO FEBRUARY 2012

Submitted by: Head of Central Services

Portfolio: Customer Service and Transformation; Culture and Active Communities; Neighbourhoods and Regeneration; Safer and Stronger Communities

Ward(s) affected: Non-specific

Purpose of the Report

To identify items listed in the Forward Plan of Key Decisions which are relevant to the Active and Cohesive Communities Committee to see if further examination of any issue is considered appropriate. **(relevant items can be found on pages 7,13,19, 20, 25 and 26 of the attached Forward Plan).**

Recommendations

That the Committee receive the information and identify what examination, if any, of the proposed decisions is required.

Reasons

The inclusion of the relevant proposals listed in the Forward Plan of Key Decisions gives the relevant Overview and Scrutiny Committee the opportunity to identify possible issues prior to submission to the Cabinet. This process is not intended to replace other processes but is designed to give an opportunity for the Committee to provide a view on any particular issue.

1. **List of Appendices**

Appendix A - Forward Plan of Key Decisions – Period covering November, 2011 to February, 2012 – Active and Cohesive Communities related items

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FORWARD PLAN –
1ST NOVEMBER 2011 TO 29TH FEBRUARY 2012

This Plan sets out the key decisions which the Executive expect to take over the next four months. The Plan is rolled forward every month and is published by the 15th of each month. It will next be published in mid November and will then contain all key decisions expected to be taken between 1st December 2011 and 31st March 2012. Key decisions are decisions which are likely:

- (a) to result in the Council incurring expenditure or making savings which are significant having regard to the budget for the service concerned, or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

Other Decisions

Although it is not a statutory requirement, this Forward Plan also contains details of other matters likely to be considered by the Council's Cabinet or Full Council which are not 'key decisions'.

Reports relevant to key decisions, and any listed background documents, may be viewed at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs, ST5 2AG six days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Head of Central Services,
Civic Offices,
Merrial Street,
Newcastle-under-Lyme,
Staffordshire,
ST5 2AG.

Telephone: 01782 742200

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained therein.

Unless otherwise stated, representations in respect of any proposed decision may be made in writing to the Head of Central Services at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG not later than two working days prior to the meeting at which the decision will be taken.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's website and at the Civic Offices.

The law and the Council's constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

FORWARD PLAN FOR PERIOD 1ST NOVEMBER 2011
TO 29th FEBRUARY 2012
(as at 19.10.11)

NOVEMBER

| | | |
|---|---|------------------|
| TITLE OF REPORT: FINANCE AND PERFORMANCE MANAGEMENT MONITORING REPORT | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | √ |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | |
| Brief description of report | These joint financial/performance reports provide information about key performance areas and finance revenue/capital budgets | |
| Spend required/saving generated (<i>if applicable</i>) | Not applicable | |
| Decision maker | Cabinet | |
| Earliest date of decision | Ongoing - quarterly | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | √ |
| Wards affected | All | |
| Proposed consultation | Not applicable | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Tim Hine, Policy and Performance Manager Dave Roberts, Head of Finance | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | Not exempt | |

| | | |
|---|---|------------------|
| TITLE OF REPORT: AMENDMENT TO THE CORPORATE COMPLAINTS, COMMENTS AND COMPLIMENTS POLICY | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | √ |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | |
| Brief description of report | To ask Cabinet to approve an amendment to the Corporate Complaints, Comments and Compliments Policy, as a result of recommendations made by the Local Government Ombudsman (LGO) regarding complaints procedures. | |
| Spend required/saving generated (<i>if applicable</i>) | None | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | √ |
| Wards affected | All | |
| Proposed consultation | None at this time | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Jeanette Hilton, Head of Customer & ICT Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | Not exempt | |

| TITLE OF REPORT: PROPOSALS FOR THE REFURBISHMENT AND RE-USE OF THE FORMER ST GILES & ST GEORGE'S SCHOOL BUILDING | | |
|--|--|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | |
| Brief description of report | To report back to Cabinet on proposals for the refurbishment and re-use of the former St Giles & St George's School building, including the proposed lead tenants of the building, timescales, designs and the financial offer | |
| Spend required/saving generated (<i>if applicable</i>) | Potentially significant savings on the sums which have previously been envisaged as needing to be spent on the building | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| | Transformation and Resources | |
| Wards affected | Town | |
| Proposed consultation | Not known at this stage | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Simon Smith, Regeneration and Economic Development Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: REGISTER OF LOCALLY IMPORTANT BUILDINGS AND STRUCTURES SUPPLEMENTARY PLANNING DOCUMENT | | |
|---|--|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | To inform Members of the results of the consultation process on the draft Register of Locally Important Buildings and Structures Supplementary Planning Document (SPD) and to consider the final Register of Locally Important Buildings and Structures SPD. | |
| Spend required/saving generated (<i>if applicable</i>) | The cost of publishing the SPD is already included in the budget. | |
| Decision maker | Cabinet following Strategic Planning Committee recommendation | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | N/A. However, a public notice is required. | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Helen Beech, Planning Policy Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: INTEGRATED WASTE MANAGEMENT STRATEGY | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | √ |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | Report to outline the options of extending the Integrated Waste Management Strategy and associated recycling contracts (Dry Recycling, Green Treatment and Food Treatment) for two years. | |
| Spend required/saving generated (<i>if applicable</i>) | Saving generated by limiting RPI increase on contract for next two years | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | √ |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Trevor Nicoll, Head of Recycling and Fleet Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: REVIEW OF RECYCLING BRING SITE PROVISION | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | √ |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | Report to outline options for recycling bring bank provision within the Borough. | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | √ |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Trevor Nicoll, Head of Recycling and Fleet Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| | | |
|---|---|------------------|
| TITLE OF REPORT: ALLOTMENT REVIEW | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | √ |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | √ |
| Brief description of report | Review of allotment policy | |
| Spend required/saving generated (<i>if applicable</i>) | Under consideration | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | √ |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | √ |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | Under consideration | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Roger Tait, Head of Operations | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: HOUSING CAPITAL PROGRAMME 2012/2013 | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | |
| Brief description of report | To seek approval for the Housing Capital Programme. | |
| Spend required/saving generated (<i>if applicable</i>) | The report will outline the proposed schemes to be operated using the funding. | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | Consultation directed at partner agencies. | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Joanne Basnett, Head of Housing Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| TITLE OF REPORT: HOUSING RENEWAL ASSISTANCE POLICY | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | To seek support to amend the Housing Renewal Assistance Policy. | |
| Spend required/saving generated (<i>if applicable</i>) | The policy seeks to direct the use of available funding to the greatest priorities. | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | Consultation directed at partner agencies. | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Joanne Basnett, Head of Housing Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| TITLE OF REPORT: TOWN CENTRE CAR PARKING | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | √ |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Culture and Active Communities | | |
| Brief description of report | Review the provision of town centre car parks | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Graham Williams, Engineering Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: STAFFORDSHIRE STRATEGIC ASSETS REVIEW | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | Participation in review of public sector assets across Staffordshire to inform the Council's future asset management strategy and site allocations Development Plan Document. | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Jeff Hamnett, Head of Regeneration and Assets | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: BOROUGH GATEWAY SIGNS: MODIFICATION TO IDENTIFY KEELE UNIVERSITY | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | To seek approval to modify the existing signs at the main gateways into the Borough | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Cabinet | |
| Earliest date of decision | November 2011 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | Consultees are listed in the report | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Graham Williams, Engineering Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

JANUARY

| | | |
|---|--|------------------|
| TITLE OF REPORT: COMMUNITY CENTRES REVIEW | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | √ |
| Brief description of report | A strategic review of community centre provision in the Borough. | |
| Spend required/saving generated (<i>if applicable</i>) | None at this stage. The report will seek approval to develop invest-to-save proposals | |
| Decision maker | Cabinet | |
| Earliest date of decision | January 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | √ |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | Community Centre management committees, residents' associations, third sector and partner agencies | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Robert Foster, Head of Leisure and Cultural Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| | | |
|---|--|------------------|
| TITLE OF REPORT: CAPITAL STRATEGY | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | √ |
| | Culture and Active Communities | |
| Brief description of report | To approve the Capital Strategy which sets out how the Council proposes to deploy its capital resources. | |
| Spend required/saving generated (<i>if applicable</i>) | Not yet known | |
| Decision maker | Cabinet | |
| Earliest date of decision | January 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | √ |
| Wards affected | All | |
| Proposed consultation | N/A | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Dave Roberts, Head of Finance | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| TITLE OF REPORT: SCALE OF FEES AND CHARGES 2012/13 | | |
|---|--|---|
| Portfolio | | √ |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | √ |
| Brief description of report | Reviews the fees and charges which the Council makes in order to keep them in line with the cost of service provision and to establish the amounts to be included in the 2012/13 budget. | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Cabinet | |
| Earliest date of decision | January 2012 | |
| Relevant Overview and Scrutiny Committee | | √ |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | √ |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Dave Roberts, Head of Finance | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | Not exempt | |

| TITLE OF REPORT: GYPSY AND TRAVELLER POLICY REVIEW | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | To seek approval for amendments to the Gypsy and Traveller Policy. | |
| Spend required/saving generated (<i>if applicable</i>) | None anticipated | |
| Decision maker | Cabinet | |
| Earliest date of decision | January 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | Open consultation advertised on the Council's website. | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Joanne Basnett, Head of Housing Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| | | |
|---|--|------------------|
| TITLE OF REPORT: SITE ALLOCATIONS AND POLICIES DEVELOPMENT PLAN DOCUMENT (DPD) DRAFT CONSULTATION ISSUES AND OPTIONS REPORT | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | |
| Brief description of report | The report will present an 'Issues and Options' Paper and seek approval to engage the public in the first stage of public consultation on the Site Allocations and Policies DPD | |
| Spend required/saving generated (<i>if applicable</i>) | With the exception of the Examination in Public the cost of preparing the DPD is already included in the budget. | |
| Decision maker | Cabinet following recommendations from the Strategic Planning Committee | |
| Earliest date of decision | January 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | This stage of preparation of the DPD will involve informal public consultation. A statutory six week public consultation on a draft Options document, including specific site option proposals is scheduled for mid 2012 | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Helen Beech, Planning Policy Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | Not exempt. | |

| | | |
|---|--|------------------|
| TITLE OF REPORT: ASSETS MANAGEMENT STRATEGY 2012/13 TO 2014/15 | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | To seek approval for an Asset Management Strategy for the next 3 financial years | |
| Spend required/saving generated <i>(if applicable)</i> | It is anticipated that the revised Strategy would facilitate the disposal of surplus land and/or property assets thereby providing capital receipts and reducing expenditure | |
| Decision maker | Cabinet | |
| Earliest date of decision | January 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | Consultees are listed in the report | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda National policy advice and guidance relating to the efficient management of public sector assets | |
| Officer contact | Louise Beeby, Assets Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A <i>(if applicable)</i> | | |

FEBRUARY

| | | |
|---|---|------------------|
| TITLE OF REPORT: DRAFT HEALTH AND WELLBEING STRATEGY | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | √ |
| Brief description of report | To develop the Newcastle-under-Lyme Health and Wellbeing Strategy | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Cabinet | |
| Earliest date of decision | February 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | √ |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | Third sector and partner agencies | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Robert Foster, Head of Leisure and Cultural Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: REVIEW OF COMMUNITY CENTRE PROVISION | | |
|---|--|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | √ |
| Brief description of report | This second report follows the earlier strategic review to take forward the redevelopment and re-provision of community centres across the Borough | |
| Spend required/saving generated (<i>if applicable</i>) | Invest to save | |
| Decision maker | Cabinet | |
| Earliest date of decision | February 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | √ |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Robert Foster Head of Leisure and Cultural Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

| TITLE OF REPORT: REVENUE AND CAPITAL BUDGETS 2012/13 | | |
|---|--|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | √ |
| Brief description of report | To review progress on the completion of the revenue and capital budgets for 2012/13 and to enable a robust and affordable budget for 2012/13 to be approved. | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Council | |
| Earliest date of decision | February 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | √ |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Mrs. Sarah Wilkes, Finance Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | Not exempt | |

| | | |
|---|---|------------------|
| TITLE OF REPORT: STRATEGIC TENANCY POLICY | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | To seek approval for the Strategic Tenancy Policy | |
| Spend required/saving generated (<i>if applicable</i>) | None anticipated | |
| Decision maker | Cabinet | |
| Earliest date of decision | February 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | Open consultation advertised on the Council's website. | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Joanne Basnett, Head of Housing Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| TITLE OF REPORT: WASTE TRANSFER STATION TENDERS | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | √ |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | |
| Brief description of report | Report to seek approval to award tender for waste transfer and sweepings treatment | |
| Spend required/saving generated (<i>if applicable</i>) | Spending £120,000 per year, with income of about £60,000 from recycling credits | |
| Decision maker | Cabinet | |
| Earliest date of decision | February 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | √ |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Trevor Nicoll, Head of Recycling and Fleet Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | | |

MARCH

| | | |
|---|---|------------------|
| TITLE OF REPORT: TREASURY MANAGEMENT STRATEGY | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | √ |
| | Culture and Active Communities | |
| Brief description of report | To approve the Council's Treasury Management Strategy for 2012/13 | |
| Spend required/saving generated (<i>if applicable</i>) | Not yet known | |
| Decision maker | Council | |
| Earliest date of decision | March 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | |
| | Transformation and Resources | √ |
| Wards affected | All | |
| Proposed consultation | N/A | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Dave Roberts, Head of Finance | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| | | |
|---|---|------------------|
| TITLE OF REPORT: URBAN NORTH STAFFORDSHIRE GREEN SPACE STRATEGY – PROGRESS REPORT | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | √ |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | √ |
| Brief description of report | Report on progress with the delivery of the Action Plan | |
| Spend required/saving generated (<i>if applicable</i>) | To be determined | |
| Decision maker | Cabinet | |
| Earliest date of decision | March 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | √ |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | √ |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | None | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Roger Tait, Head of Operations | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| TITLE OF REPORT: BATESWOOD LOCAL NATURE RESERVE - OUTCOME OF PUBLIC CONSULTATION | | |
|---|--|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | √ |
| Brief description of report | Report on outcome of public consultation on community requests for angling and additional bridle route provision in Bateswood Local Nature Reserve | |
| Spend required/saving generated (<i>if applicable</i>) | | |
| Decision maker | Cabinet | |
| Earliest date of decision | March 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | |
| | Active and Cohesive Communities | √ |
| | Transformation and Resources | |
| Wards affected | Halmerend | |
| Proposed consultation | Consultees listed in report | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda Consultation plan and analysis of results | |
| Officer contact | Roger Tait, Head of Operations | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

| TITLE OF REPORT: HOUSING ALLOCATIONS POLICY | | |
|---|---|------------------|
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| | Culture and Active Communities | |
| Brief description of report | To seek approval to amendments to the current Housing Allocations Policy | |
| Spend required/saving generated (<i>if applicable</i>) | There will be a requirement to invest in the allocations process and ICT developments. | |
| Decision maker | Cabinet | |
| Earliest date of decision | March 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| | Transformation and Resources | |
| Wards affected | All | |
| Proposed consultation | Open consultation advertised on the Council's website. | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Joanne Basnett, Head of Housing Services | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | N/A | |

JULY

| | | |
|---|--|------------------|
| TITLE OF REPORT: SITE ALLOCATIONS AND POLICIES DEVELOPMENT PLAN DOCUMENT (DPD) DRAFT CONSULTATION ISSUES AND OPTIONS REPORT | | |
| Portfolio | | √ as appropriate |
| | Customer Service and Transformation | |
| | Regeneration and Planning | √ |
| | Environment and Recycling | |
| | Safer and Stronger Communities | |
| | Resources and Efficiency | |
| Brief description of report | To seek approval to engage the public in the second stage of public consultation on the Site Allocations and Policies DPD. Specific site options will be proposed in respect of the location of housing, retail, leisure facilities and employment | |
| Spend required/saving generated (<i>if applicable</i>) | With the exception of the Examination in Public the cost of preparing the DPD is already included in the budget. | |
| Decision maker | Cabinet following Strategic Planning Committee recommendation | |
| Earliest date of decision | July 2012 | |
| Relevant Overview and Scrutiny Committee | | √ as appropriate |
| | Cleaner Greener and Safer Communities | |
| | Economic Development and Enterprise | √ |
| | Active and Cohesive Communities | |
| Transformation and Resources | | |
| Wards affected | All | |
| Proposed consultation | This stage of preparation of the DPD will involve informal public consultation. A statutory six week public consultation on a draft Options document, including specific site option proposals is scheduled for mid 2012. | |
| Last date for representations | Representations on public agenda items can be made up to one working day before the meeting | |
| Background documents | As per agenda | |
| Officer contact | Helen Beech, Planning Policy Manager | |
| Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>) | Not exempt. | |

| THE CABINET: | OVERVIEW & SCRUTINY: |
|---|--|
| <p>Councillor Stephen Sweeney - Leader</p> <p>Portfolio: Safer and Stronger Communities</p> | <p>Cleaner, Greener and Safer Communities:</p> <p>Chair: Councillor John Williams Vice: Councillor John Cooper</p> |
| <p>Councillor Robin Studd – Deputy Leader</p> <p>Portfolio: Regeneration and Planning</p> | <p>Economic Development and Enterprise:</p> <p>Chair: Councillor Mark Olszewski Vice: Councillor Ian Gilmore</p> |
| <p>Councillor Ashley Howells</p> <p>Portfolio: Resources and Efficiency</p> | <p>Active and Cohesive Communities:</p> <p>Chair: Councillor Mrs. Ann Heames Vice: Councillor Mrs. Gillian Williams</p> |
| <p>Councillor Miss Marion Reddish</p> <p>Portfolio: Environment and Recycling</p> | <p>Transformation and Resources:</p> <p>Chair: Councillor Mrs. Elizabeth Shenton Vice: Councillor Ann Beech</p> |
| <p>Councillor Nigel Jones</p> <p>Portfolio: Customer Service and Transformation</p> | |
| <p>Councillor James Bannister</p> <p>Portfolio: Culture and Active Communities</p> | |